

AWO Provincial Competition 2018

May 4-6, Brock University

Dear Club Representative,

This document outlines the entry procedure for the 2018 AWO Provincial Competition. Please read the following information carefully and share it with members of your club who will be responsible for preparing your club's AWO entries.

NOTE: Changes this year include a move to on-line registration for all entries! Club registration (including entry fee invoice will also be on-line.

Copies of these documents will also be available on www.makewine.com under the Competitions tab.

Entry in the AWO Competition has 4 main parts:

1. Entry Certificate

All wines that are eligible to go on to the AWO competition must be listed on the Entry Certificate and signed by a judge. **The Entry Certificate must be filled out at the conclusion of your club competition.** A hard copy or scan of this certificate must be mailed or sent electronically to Bob Stalder (contact info at end of document).

2. On-line Entry Registration Form (NEW)

All wines at the AWO Competition must be entered through the new on-line registration system. The link to the entry form will be posted on the www.makewine.com website under the Competitions tab in late January.

3. Club Registration Form and Payment

This form indicates the number of wines each club is entering. The total fee for judging is determined from this form. Important information on bottle drop-off at Brock University is also included. A hard copy of this form (including cheque) must be mailed to Bob Stalder (contact info at end of document).



A competition of 800+ wines requires a great deal of volunteer time and effort. The AWO Executive, Wine Judges of Canada and many stewards are all working as a team to make sure the 2018 competition is as fair, transparent and professional as possible. Please observe all deadlines for submission of your entries. Sending your club's entry information and payment immediately following your club competition will help keep the competition preparations on schedule.

If you have any questions about the entry procedure, please contact the Chief Steward (Bob Stalder).

Competition Entry Procedure

1. Entry Certificate

All wines that can go on to the AWO competition must be included on this list and signed by a judge. **THIS CERTIFICATE MUST BE COMPLETED AT THE CONCLUSION OF THE CLUB COMPETITION.**

- All gold and silver medals are eligible for the AWO competition, but a winemaker may only enter one wine per class.
- Verify that the wines entered on the Entry Spreadsheet are also on the Entry Certificate and signed by the judge.
- **Please Note: Bronze medal wines are not eligible, with the following exception:**
Any winemaker who was not awarded any GOLD or SILVER medals at their Club competition may enter one Bronze medal wine only in a class of their choice.
- If a club did not use certified judges from Wine Judges of Canada for their club competition they may enter one wine only from each class.
- Arrange the entries by category or by winemaker to make the verification process easier.
- **You may reproduce the Entry Certificate electronically from a spreadsheet, but it must contain the same information and be signed by the judges at your club competition. Clubs with a large number of entries are encouraged to do this in order to make the process easier and more accurate.**
- **The completed Entry Certificate with judges' signatures can be mailed or scanned and sent electronically.**

2. On-line Entry Registration

Each wine entered in the 2018 AWO Competition **must be registered through the new on-line entry system**. This replaces the “AWO Entry Spreadsheet” that clubs submitted electronically. A link to the entry form will be posted on the Makewine.com website under the Competitions tab in late January

This system is designed to streamline the entry procedure and lessen the preparation work for clubs. Some highlights of the on-line entry registration are:

- Winemakers enter their own wines
- Web-based entry form is accessible from any computer
- Easy data entry
- Submission receipt including a summary of information entered is sent
- Bottle label is generated for each entry

A similar on-line entry form was used successfully for the AWC Competition in September 2017.

Important!

Even though individual winemakers will now be responsible for entering their wines in the competition, clubs will still need to keep track of the total number of entries. This number must agree with the total number of entries on the Club Registration Form.

Deadline for wines to be entered on-line is April 8.

- **Please observe submission deadlines! Early submission of entries is highly recommended.**
- **Submissions received after April 8 will be accepted at the discretion of the Chief Steward.**

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT BOB STALDER IMMEDIATELY!

3. Entry Registration Form and Payment

Please complete this form once you have finalized your club entries.

- Complete the Club Cost for AWO Competition Judging chart below to determine your club's total judging cost.
- Prepare a cheque to cover the total listed in Row 3. Make the cheque payable to: **"Wine Judges of Canada"**

CLUB NAME : _____

Club Cost for AWO 2018 Competition Judging		Calculations
1	Total # of Entries for AWO Competition	_____
2	Cost of judging	X \$15.00 per entry
3	TOTAL COST FOR AWO COMPETITION JUDGING	\$ _____

How will the Club's entries be submitted to the Provincial competition?

- 1) Delivery to _____ bottle collection point, or
- 2) Delivery to Brock by _____ (person).

Prepare Club entries for AWO Provincial Competition with appropriate bottle tags, pack them carefully in sturdy wine boxes, and get them to your nearest bottle collection location in good time.

Once a club has finalized the number of entries going to the AWO Competition, the Club Registration Form should be completed immediately.

Deadline for submission of the Club Registration Form is April 8.

Please note the following:

- At this time, e-transfer payments cannot be made through the Wine Judges of Canada account.
- Entries that have not been paid for will not be judged at AWO.
- Entry fees will not be accepted at the AWO competition.

Collection Points for Entries

A list of collection point locations and contacts will be distributed to clubs and posted on-line in March.

Contact Information

Chief Steward

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Deputy Chief Steward

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IF YOU HAVE ANY QUESTIONS PLEASE CONTACT BOB STALDER IMMEDIATELY!