

# AWO Provincial Competition 2017

May 5-7, Brock University

## Dear Club Representative,

All 2017 AWO competition materials will be sent by email only. Please read the following information carefully and share it with members of your club who will be responsible for preparing your club's AWO entries. Copies of these documents will also be available on [www.makewine.com](http://www.makewine.com) under the Competitions tab.

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**This email outlines the entry procedure for the AWO Provincial Competition. Documents that need to be filled in and mailed hard copy are included.**

**The Entry Spreadsheet Excel file ("AWO 2017 Entry Spreadsheet.xls") is being sent as a separate attachment.**

**Entry in the AWO Competition has 3 main parts:**

### 1. Entry Certificate

All wines that are eligible to go on to the AWO competition must be listed on the Entry Certificate and signed by a judge. **The Entry Certificate must be filled out at the conclusion of your club competition.** A hard copy of this form must be mailed to Bob Stalder (70 Brembel Street, Kitchener, ON N2B 3T8).

### 2. Entry Spreadsheet ("AWO 2017 Entry Spreadsheet") This is an Excel file (.xls)

Detailed information on each wine entered must be entered into this spreadsheet. Once completed it should be sent immediately as an email attachment to Bob Stalder (stalderbob@gmail.com)

### 3. Entry Registration Form (and cheque)

This form indicates the number of wines each club is entering. The fee for judging is determined from this form. Important information on bottle drop-off at Brock University is also included. A hard copy of this form (including cheque) must be mailed to Bob Stalder (70 Brembel Street, Kitchener, ON N2B 3T8).



A competition of 800+ wines requires a great deal of volunteer time and effort. The AWO Executive, Wine Judges of Canada and many stewards are all working as a team to make sure the 2017 competition is as fair, transparent and professional as possible. Please observe all deadlines for submission of your entries. Sending your club's entry information and payment immediately following your club competition will help keep the competition preparations on schedule.

If you have any questions about the entry procedure, please contact the Chief Steward (Bob Stalder).

# Competition Entry Procedure

## 1. Entry Certificate

All wines that can go on to the AWO competition must be included on this list and signed by a judge. **THIS CERTIFICATE MUST BE COMPLETED AT THE CONCLUSION OF THE CLUB COMPETITION.**

- All gold and silver medals are eligible for the AWO competition, but a winemaker may only enter one wine per class.
- Verify that the wines entered on the Entry Spreadsheet are also on the Entry Certificate and signed by the judge.
- **Please Note: Bronze medal wines are not eligible, with the following exception:**  
Any winemaker who was not awarded any GOLD or SILVER medals at their Club competition may enter one Bronze medal wine only in a class of their choice.
- If a club did not use certified judges from Wine Judges of Canada for their club competition they may enter one wine only from each class.
- Arrange the entries by category or by winemaker to make the verification process easier.
- **You may reproduce the Entry Certificate electronically from a spreadsheet, but it must contain the same information and be signed by the judges at your club competition. Clubs with a large number of entries are encouraged to do this in order to make the process easier and more accurate.**



## 2. Entry Spreadsheet (“AWO 2017 Entry Spreadsheet.xls”)

Enter each wine into the spreadsheet with attention to the following:

**Class:** The file provides Class Numbers and Classes in the correct sequence in columns A and B of the spreadsheet. Fill in the appropriate row that corresponds to the entry going forward from your club to the AWO competition. Add new rows as necessary, but keep the class numbers in order. Please do not alter the columns, rows or formatting of this file.

**NOTE:** For the Rosé class please indicate 31A for dry or 31B for off-dry. Complete descriptions of all classes are available at [www.makewine.com](http://www.makewine.com)

**Concentrate/Kit 100% Yes / No:** If a table wine entry was made entirely (100%) from a Concentrate / Commercial Kit, type “Yes” in this column to qualify the entry for the Best Red or White wine from a Commercial Concentrate Kit.

**Ontario Grapes 100% Yes / No:** If a table wine entry was made entirely (100%) from Ontario grapes, type “Yes” in this column to qualify the entry for the Best Red or White wine from Ontario grapes. Note: only entries that have this information will be eligible for any Trophies.

**Medal:** List the medal awarded by the Judge(s) at the Club Competition.

**Maker’s Name:** First and Last Name of AWO Club member who made the entry. Please ensure spelling is correct and that upper and lower cases are used (example: Harvey Bristol).

**Ingredients List:** List from highest percentage to lowest, up to four ingredients in the entry spreadsheet. Complete and detailed ingredients, including percentages and sources are mandatory for all entries.

- Refer to the “AWO Class Descriptions” (available on the Makewine.com website) for details on wine classes. If you have any questions concerning the correct class to enter, please contact the Chief Steward.
- Please check your entries for completeness and accuracy. Incomplete entries will not be accepted.

**Send the completed spreadsheet electronically to:**

[stalderbob@gmail.com](mailto:stalderbob@gmail.com)

### **IMPORTANT:**

- **The Entry Spreadsheet should be sent via email ASAP following your club competition. Deadline for submission is April 7.**
- **Please observe submission deadlines, as there are many hours of work required after we receive your data to prepare for the competition.**
- **Submissions received after April 7 will be accepted at the discretion of the Chief Steward.**

**IF YOU HAVE ANY QUESTIONS PLEASE CONTACT BOB STALDER IMMEDIATELY!**

### 3. Entry Registration Form

Please complete this form immediately following your club competition.

- Complete the Club Cost for AWO Competition Judging chart below to determine your club's total judging cost.
- Prepare a cheque to cover the total listed in Row 3. Make the cheque payable to: **"Wine Judges of Canada"**

CLUB NAME : \_\_\_\_\_

Club Cost for AWO 2017 Competition Judging		Calculations
1	Total # of Entries for AWO Competition	_____
2	Cost of judging	X \$15.00 per entry
3	<b>TOTAL COST FOR AWO COMPETITION JUDGING</b>	\$ _____

How will the Club's entries be submitted to the Provincial competition?

- 1) Delivery to \_\_\_\_\_ bottle collection point, or
- 2) Delivery to Brock by \_\_\_\_\_ (person).

Prepare Club entries for AWO Provincial Competition with appropriate bottle tags, pack them carefully in sturdy wine boxes, and get them to your nearest bottle collection location in good time. (before April 30)

#### Important Reminder!

**Hard copies of this Entry Registration Form and Entry Certificate along with your cheque must be mailed to:**

**Bob Stalder  
70 Brembel Street  
Kitchener, ON  
N2B 3T8**

- **These forms should be sent ASAP following your club comp.**
- **Deadline for submission is April 7.**

## Bottle Tags

The 2017 Bottle Tags are provided as a separate Word document (“AWO Bottle Tags 2017”) for you to print and use.

All entries must include the appropriate bottle tag showing the class and class number, Club name, winemaker’s name and contact phone and email address. **Each bottle tag must be signed by the winemaker. Attach tags with masking tape only (please, please).**

Note the following:

- Please use the provided bottle tags only. They have preprinted class names and numbers.
- You may fill them out electronically or by hand.
- Please ensure that the bottle tags have the same information that is on the Entry Spreadsheet.

## Collection Points for Entries

A list of collection point locations and contacts will be distributed to clubs in late March.

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## Contact Information

### Chief Steward

Bob Stalder  
70 Brembel St  
Kitchener ON N2B 3T8  
[stalderbob@gmail.com](mailto:stalderbob@gmail.com)  
(519) 894-6073

### Deputy Chief Steward

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